

BRET HARTE VOLUNTEER SIGN-UP LIST

Please join The Community Club in supporting our youth by becoming involved as a Bret Harte parent volunteer. Bret Harte Middle School and The Community Club (your Home and School Club) are committed to providing a Positive School Climate for our youth. Studies show us that parental support and involvement are key elements in academic success for our youth. Your involvement demonstrates that you value the time and effort your student gives to their school activities. The following volunteer opportunities offer flexible, interesting and fun ways to contribute to the Positive School Climate at Bret Harte. Please join The Community Club in supporting our youth by becoming involved as a Bret Harte parent volunteer. Students and staff will greatly appreciate your gift of time and/or talent during the coming school year. Please check the positions you are interested in and return this form to the front office at your earliest convenience. We will add your name and interests to our volunteer database. The activity/event coordinator will contact you at the appropriate time during the coming school year. If you have any questions about any of these activities, please call the Community Club volunteer coordinator. Thank You For Volunteering.

(PLEASE PRINT CLEARLY)

Name _____ **Home Phone** _____
E-Mail _____ **Contact Preference: E-mail Phone** _____
Hours/Days of week you are generally available _____
Student's Name _____ **Grade** _____

Please list any special talents, services or materials you might be able to provide (e.g.: computer skills; building materials; field trip to your place of work; surplus material and/or equipment from your work):

TEACHER/STUDENT NEEDS

_____ **MENTOR** Mentor a student (lend an ear, befriend a student) one or more hours per week (training provided)

_____ **TECHNOLOGY COMMITTEE**
 Volunteers and faculty focused on Bret Harte's technology future. Areas include: technology in curriculum; technology support; inventory maintenance; and, student activities.

_____ **BILINGUAL SERVICES** Help strengthen the link between home and school with families not fluent in English.
 Spanish___ Chinese___ Korean___ Other___

_____ **HOSPITALITY**
 _____ Refreshments – provide baked goods/fruit/vegetables
 _____ Staff Appreciation – monthly refreshments to show our appreciation
 _____ Honors Events – Help serve refreshments during Fall and Spring Honor receptions, 8th grade Awards Night
 _____ Help with folding up chairs after events
 _____ Student Appreciation – lunchtime event

_____ **TEACHER ASSISTANTS** Could include grading papers and working with small groups
 _____ **AFTER SCHOOL HOMEWORK CENTER**
 Individual student assistance and tutoring in small group situations Math ___ Other___

_____ **LEADERSHIP** Work with students, administrators, and faculty in these areas:
 _____ Staff Appreciation _____ Drug Awareness
 _____ Cornerstone Kids _____ Student Body (ASB)
 _____ Cultural Diversity _____ Conflict Management

ACTIVITIES

_____ **SNAC** (Student Nutrition Advisory Committee) Help sell healthy foods in Student Store (during 15 minute snack break) and/or at Lunch Cart (during lunch period) one day per week

_____ **MAGAZINE DRIVE** (Fall) Help with checking, orders and counting money

_____ **BRONCO NIGHT CHAPERONE** Volunteer for one or more Friday evenings (Dates TBA)

_____ **BRONCO NIGHT TICKET SELLER** Sell tickets during lunch and after school

_____ **BOOSTER CLUB** The Booster Club works to support intermurals, sports and interest clubs
_____ **Broncothon** (Spring) A day of planned sports and special interests; fundraiser for extracurricular clubs. Help with planning, organizing, and supervising the event

_____ **OPEN HOUSE/CULTURAL FAIRE** (Spring)
Help with exhibits and entertainment

_____ **PROMOTION ACTIVITIES** Help plan and organize promotion activities. Planning begins in Jan. Parents of 6th, 7th, and 8th grade students are needed.
_____ Decorations _____ Food
_____ Class Gift _____ Clean-Up

_____ **ASIAN PARENT LINK** Promoting participation of Asian parents in school-wide activities
_____ Country Representative
_____ Help with Asian country booths in Cultural Faire
_____ Translation/Typing of Asian languages
_____ Annual Asian cuisine lunch for Staff
_____ Other

_____ **PROJECT CORNERSTONE** Be involved in activities on/off campus that help kids grow into healthy, competent and caring adults. (40 Developmental Asset Framework)

_____ **EMERGENCY PREPAREDNESS COMMITTEE** Planning and maintaining the emergency needs of the school community

_____ **PUBLICITY** Promote school events to parents, students, and community via Harte Headlines, website and other media

_____ **SCHOOL SITE COUNCIL** A group of administrators, teachers, and parents update the school plan, and budget state funding to benefit Bret Harte

_____ **SELAC** Parents of Limited English Proficiency students to assist committee in ways to improve educational program

_____ **SPORTS CLUB-COACH/ASSISTANT**
Coach for one of our sports clubs

_____ **SPORTS ACTIVITIES** Adults needed for score keeping, time keeping, selling tickets/candy. Help with posters or organizing half-time activities

_____ **LUNCH SPORTS INTERMURALS** Help coach or referee lunchtime sports intermurals

_____ **SPECIAL INTEREST CLUBS** Help with “lunchtime games room,” photo club, robotics. Organize a club in your area of expertise

MISC. SCHOOL SUPPORT

_____ **YEARBOOK** Help with production, sales, and distribution

_____ **HISTORIAN** Take pictures or videos and work with students to document our school year.

_____ **A/V ELECTRONICS EXPERT** Help run and upgrade our speaker and lighting system for the stage

_____ **ASSOCIATE STUDENT BODY** Help out with student government, planning noon activities and rallies

_____ **SCHOOL SITE IMPROVEMENT** Help with improving the campus landscaping
_____ Flower beds _____ Quad

_____ **SCHOOL PICTURES** Assist photographers in lining up students for photos

_____ **PHOTOCOPYING** Making copies for teachers and staff a few hours each week

_____ **ON-CALL HELP** Volunteer for miscellaneous, unforeseen small tasks on an as-needed basis

_____ **MISC. OFFICE HELP** Office relief; answer phones; bulk mailings; enter computer data

_____ **LIBRARY AIDES** Check out, shelve, process, and inventory books. Help with AR testing.

_____ **CALIF. STANDARDIZED TESTING** (Spring)
Various clerical help needed

_____ **SCHOOL NURSE** Help needed lining up students for TB and other tests (Dates TBA)

_____ **TEACHER APPRECIATION:** No time to volunteer at school? Become a P.E.S.T.! Join our newly formed group of Parents Encouraging Super Teachers by adopting a staff member to reward with a note of encouragement or a small treat two times per month. Staff will be randomly assigned to volunteers, teacher treat profiles will be provided and ongoing ideas for encouragement will be suggested by the Teacher Appreciation Chair.